

**SEEM Collaborative Board of Directors Meeting**

**SEEM Administrative Office**

**92 Montvale Avenue, Suite 3500**

**Stoneham, MA. 02180**

**Tuesday, December 14, 2021, 9:00 a.m.**

**AGENDA**

Members of the public who would like to access can join via the following zoom link:

<https://us02web.zoom.us/j/87258247777?pwd=K2pqcEIPZEIqcCtCTFlxdW9SRG5COT>

- A. Call to Order & Welcome, Mr. John Macero
- B. Public Comment
- C. Approval of the Consent Agenda - **Action Needed**
  - a. General Session Minutes - 09/14/21
  - b. Personnel Report
- D. Administrative and Committee Reports
  - a. Executive Directors Report
  - b. Financial Update – Mr. Greg Zammuto – **Action Needed**
    - i. Enrollment Report as of 11/30/21
    - ii. Revenue and Expense Projections as of 11/30/21
    - iii. Budget to Actual as of 11/30/21
  - c. Facilities Update - Mr. Greg Zammuto and Dr. Cathy Lawson
- E. New Business
  - a. Draft Report of the FY21 Audited Financials – Fritz Deguglielmo LLC. – **Action Needed**
  - b. FY23 Draft Budget Proposal – First reading
  - c. 2020-2021 Draft Annual Report – **Action Needed**
  - a. Draft Title IX Policy - First Reading
- B. Old Business
  - a. Salem State Collaborative - **Action Needed**
- F. Other Business Brought Before the Board
- G. Future Meeting Dates and Agenda Items
- H. Adjournment

**Future Meeting Dates:**

Tuesdays @ 9AM: 1/25/22, 2/22/22 (tentative), 3/22/22, 5/17/22

The matters listed are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.